

Neighborhood Watch Block Captain

C O M M U N I T Y R E L A T I O N S U N I T



YOUR RESPONSIBILITY AS BLOCK CAPTAIN

After your Neighborhood Watch Block is implemented, it is important to keep your group active and maintain an interest level. Communicating with your neighbors and the Police Department is key. Establishing a Face book Page for your Neighborhood Watch Group is one way to sustain interest and allow group members to share information on a continual basis.

1. Provide the meeting place and supply nametags for attendees.
2. Supply refreshments (examples: coffee and cookies).
3. Contact the Community Relations Unit (619 691-5187) for secondary meetings. Always plan to meet annually or even twice a year.
4. You are responsible for distributing information and Neighborhood Watch bulletins to the residents on your block. The Community Relations Unit will provide the materials.
5. If you move from the area, please contact a neighbor on your block to request if they will assume the responsibilities of Block Captain and report this information to the Community Relations Unit.
6. If you wish you can create and distribute a Neighborhood Watch Area Map and include phone and email list from the sign in sheet.

If you create a map of your block it will aid in clearly identifying homes on your block. The information is confidential and only the residents on the block will be supplied with a copy. This map is used to help members give adequate information when reporting suspicious activity in your neighborhood.

If agreed you can show the name, address and phone number of each home. It is recommended that both the home, business and cell phone numbers be included. It is important to keep the map updated and reflect all changes in residents, phone numbers, etc. If the group agrees, collect money for the purchase of Neighborhood Watch signs and window decals. Seek a co-captain to assist you in collection of money for signs, decals, and distribution of handout material.

